



Application for Enrolment in a Western Australian Public School (Primary)

You must complete a separate enrolment application for each student. You need to complete an enrolment application form if:

- You are enrolling a child in Kindergarten for the following year.
- You are enrolling a child in Pre-primary for the following year.
- You are enrolling a child in Year 7 at a new school for the following year.
- You are enrolling a child transferring from another school in any year level.

Submitting an application for enrolment does not guarantee you will receive a place at the school. The school will notify you in writing of the outcome of your application.

If you are unable to complete this application form, please contact the school for help.

For more information please visit the Department of Education [website](#).

SCHOOL NAME

School name

PERSONAL DETAILS (Please complete all details below)

Child's surname

Legal surname (if different)

Given names

Date of birth (dd/mm/yy) / / Gender Male Female Not Specified

Parent Surname

Parent First Name Title Mr Mrs Ms Other

Residential Address
(must be completed)

Postcode

Postal Address (if different
from residential address)

Postcode

Telephone (Home)

Telephone (Work)
(If convenient)

Mobile Phone No.

Email

PERSONAL DETAILS (Continued)

Year Level enrolling in

Start date: Beginning of following school year

YES

NO

If no, indicate start date

A

/

If applicable, year level your child is currently enrolled in (e.g. Year 6)

If applicable, name of school at which your child is currently or was last enrolled

Are there any Family Court Orders regarding the day to day or long term care, welfare and development of your child?

YES

NO

Does your child have an Australian Immunisation Register (AIR) Immunisation History Statement?

YES

NO

If your application is accepted, you will be asked to provide an Australian Immunisation Register (AIR) Immunisation History Statement that is not more than two months old.

Will there be any brothers or sisters attending this school?

YES

NO

Name/s and year levels

Is your child currently under suspension from a school?

YES

NO

If yes, name of school

Is your child a temporary resident?

YES

NO

If yes, please indicate:

Date entered Australia if born overseas.

/

/

Visa Sub Class No.

Visa expiry date

/

/

Does your child have health or medical condition, disability or additional needs?

YES

NO

This information will assist the school principal in planning to provide the best educational program for your child. Please provide details:

DECLARATION

The information and statements provided in this application for enrolment are true and accurate in relation to:

Name of person enrolling child

Title	Mr	Mrs	Ms	Other
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Relationship to child

(Independent minors and those aged 18 years or older may apply on their own behalf)

Telephone (Home) _____ **Telephone (Work)** _____

Telephone (Work)

Mobile Phone No.

Signature _____ **Date** / /

Date / /

If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct

Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

DOCUMENTS TO BE PROVIDED

The school will advise you of any additional documentation required.

Checklist: Check the box ☐ to indicate documents you can provide to support this application.

1. Birth Certificate or extract or other identity documents (citizenship certificate if applicable)
2. Copies of Family Court or any other court orders (if applicable)
3. Proof of address (see notes below)
4. Information relating to suspensions
5. Information relating to health or medical condition, disability or additional needs (if applicable)
6. If your child was born outside Australia or the child was born in Australia but the parents were born outside of Australia, you will need to provide child's passport, parents passport, VEVO documents containing Visa type, Visa grant number and Visa Expiry.

Please provide any other relevant information:

Proof of Address:

If you are a homeowner please provide - Council Rates Notice from the City of Armadale, or 1 utility bill i.e. gas, power, water bill. All to be issued within the last 3 months.

If you are renting your home please provide - lease agreement (with a minimum of 3 months on lease) and 1 additional information such as utility bill i.e. gas, power, water bill issued with in the last 3 months, current drivers license, current home insurance or a statutory declaration.

OFFICE USE ONLY

Documents provided:

1. Birth Certificate or extract or other identity documents	YES	NO
2. Copies of Family Court or any other court orders	YES	NO
3. Proof of address	YES	NO
4. Information relating to suspensions	YES	NO
5. Information relating to health or medical condition, disability or additional needs	YES	NO
6. Vevo / Visa documents provided	YES	NO

Date application received:

Year Level:

Principal's approval: Application for Enrolment approved YES NO

Name of Principapl/Delegate:

Signature of principal/delegate:

Date: